



Special Event Volunteer Job Description

The CAN Council Great Lakes Bay Region's mission is to *"build communities where children are free from abuse and neglect."* This is being achieved through innovative programming, comprehensive services, and effective collaborations enriching generations to come.

The CAN Council is looking for reliable, friendly, customer service-orientated volunteers to assist with the organization's signature fundraisers.

If you enjoy engaging with members of your community, have an outgoing personality, and would like to assist with raising money for a good cause, the CAN Council would love to meet you. To be a successful Special Event volunteer, you need to be prompt with scheduling, flexible with assignments, and have a passion for the CAN Council's mission.

Ultimately, Special Event volunteers take a variety of different roles during an event. Volunteers may also choose to be involved in pre-event logistics.

Responsibilities (vary depending on event):

- Represent the CAN Council with competence
- Assist with event set-up
- Help with Registration
- Greet and seat guests during arrival
- Sell raffle and/or 50/50 tickets
- After event clean-up

Requirements:

- Pass a background check
- Passion for the CAN Council's mission
- Enthusiastic personality, with interpersonal skills
- Ability to attend assigned 2-4 hour shifts

If you feel you meet these requirements and have a go-getter personality, please apply online: cancouncil.org/volunteer or e-mail Katie Bell, Volunteer Coordinator, at: kbell@cancouncil.org.